



Child Management

Associates

8831 S. Redwood Rd.

Suite D1

West Jordan, UT 84088

REMINDERS

- **Closing Out When You are Not Home:** We have returned to doing In-Home Reviews.
 - *If you are going to be gone from your home during a meal time, or you are going to be closed for an entire day, please make sure you are letting us know you are closing out!
 - *You can call the office, call or text your monitor or email the office to let us know.
 - *If you **DO NOT** let us know you are closing out and your monitor comes to your home to do a review, you will receive a **NOT HOME CORRECTIVE ACTION!**
- **Renewals**
 - *Please make sure to turn your renewals in **ON TIME!!!!**
 - *When filling out the Renewal Forms, please make sure to **FILL OUT THE ENTIRE FORM!** Forms that are incomplete will be returned to the provider to be completed and will be considered late!

All Renewals must be SIGNED, DATED and RETURNED to CMA DURING THE MONTH OF EXPIRATION!!!
(EX: If you expire in October you need to sign, date and return your renewals in October!)
- **Answering your phone:** Please remember to answer your phone when your monitor calls. If you miss a call or a text, please call or text back in a timely manner. We need to be able to get ahold of you! If you need your monitors number, please let us know and we are happy to give it to you.

Holiday Hours

The Office will be closed on Oct. 10.

CMA Office Hours

The office is open Monday– Thursday from 9:00 AM– 4:30 PM.

Claim Due Dates

Please remember you have until the 5th business day at 9:00 AM turn your claim in on time.

Oct	Mon. Nov 7	Dec 20
Nov	Wed. Dec 7	Jan 20
Dec	Fri. Jan 6	Feb 20

This institution is an equal opportunity provider.

RENEWALS

Remember to be on the look out for your renewals that come in the mail. Turning these in on time will keep your claim from being put on hold.

- Enrollment Renewal Last Names Starting With: T
- Income Eligibility Form
- License/Relative Cert
- CPR and 1st Aid

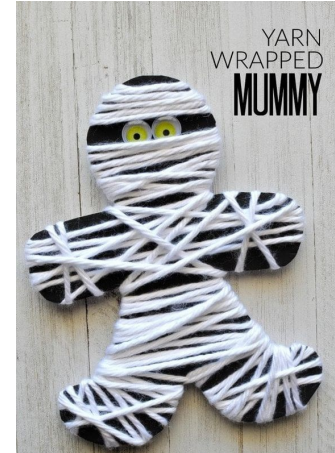


Materials:

- Cardboard
- Black Paint
- Paint Brush
- White Yarn
- Googly Eyes
- Scissors
- Glue Dots
- Tape

Directions:

1. Start by drawing a body shape on the cardboard.
2. Cut out the cardboard body.
3. Paint the front of the cardboard body with the black paint, covering the cardboard completely. Let the paint dry.
4. Once the paint is dry, use the glue dots to glue the googly eyes on the head of the mummy.
5. Cut small slits along the edge of the body shape to help with the wrapping.
6. Tape the end of your white yarn to the back of the cardboard (at the top) and begin wrapping the yarn around the face of the mummy, leaving a space open for the eyes. Continue wrapping the mummy all the way down and wrap each of the arms and legs.
7. When you are finished wrapping your mummy craft, tape the end of the yarn onto the back of the mummy.
8. Enjoy this cute and spooky Halloween monster craft!



Spooky Halloween Snack Ideas

Spooky Spider Rice Cakes



Materials: Raspberry and Blueberry Rice Cakes, Blackberries, Black Grapes, Clean Paint Brush

Start by crushing a few blackberries in a small bowl with the back of a fork. Using a clean paintbrush, paint a spider web with the blackberry juice on a white plate. Next, cut the rest of the blackberries in half. Place 3 rice cakes on the web, then add a half blackberry spider body on top of each rice cake. Slice the black grapes in half from top to bottom, then slice each half into 4 thin spider legs. Add the legs to your spiders, then eat them up before they scurry away!

Apple Monster Faces



Materials: Green Apples, Sunflower Butter, Sunflower Seeds, Strawberries, Candy Eyes

Cut the apples into quarters. Cut the middle out of each quarter of the apple to create a gap for the mouth. Fill the inside of the cut apple with sunflower butter. Place 4 sunflower seeds on the top of the "mouth" for the teeth. Place 1 sliced strawberry inside the mouth for the tongue. "Glue" candy eyes above the mouth with a dab of sunflower butter. Enjoy these frightfully delicious monsters!